

THE BARN
at
Heather Glen

2018 RENTAL AGREEMENT

Event Information:

Event Date: _____

Event Start/End Time: _____

Brides Name: _____

Grooms Name: _____

Hostess Name: _____

Number of Guest: _____

Address : _____

Renter Information: (Responsible Party - must be 25 Years or Older)

Name: _____

Relationship: _____

Date of Birth: _____

Cell Phone #'s: _____

Email Address: _____

Drivers License #: _____

Address : _____

Emergency Contact:

Name: _____

Relationship: _____

Phone #'s: _____

Liability:

Renter agrees to assume all responsibility for an accident, injury or damage that may result in or about the premises, to persons or property(including those of Renter's guests), and that the Owner and its agents shall not be held liable, or responsible for such injury, accident or damage. Renter assumes the risk involved with the use of the facilities and agrees to save harmless and indemnify the Owner and its agents from any and all claims and liabilities of any nature, which may arise by reason of the use of the same renter or others using the same during renter's occupancy. Renter assumes responsibility of all guests during reservation time.

Age Requirements:

Renter must be 25 years or older to rent the facility. Renter must be present at the facility for the reserved dates.

Smoking:

Smoking is not permitted inside or near the Barn. Deposit will be immediately forfeited if smoking is detected in the Barn. Smoking is permitted in the designated smoking area near parking. Cigar/Cigarette butts must be disposed of in the provided bins. A \$5.00 charge will be issued for each Cigar/Cigarette butt found on the premises outside of the designated disposal bins.

Pets/Outside Animals:

Pets are permitted with Owner Approval Only. There is a Non Refundable Pet Fee of \$150.00. Pet excrement must be picked up and disposed of in proper trash bins. Failure to discard pet droppings will result in additional charges. Renter assumes all liability for pets during the event. We are not responsible for any outside animals that may enter the barn due to it being located in a rural area. Pets are not permitted in the lower Pole Barn and must be leashed.

Use of Facility:

The upper level of the Barn and grounds are included in the facility rental. The lower level of the Barn is not permitted for use at this time. The residence located on the property near the Barn at Heather Glen is currently not available and the residents are not to be disturbed.

Check In/Check Out:

Check In time is: 7:00 AM. Guest must depart and all clean up must be completed by the Check Out time which is no later than 11:00 PM. Music must be shut off by 10:00pm. Early Check In's are not permitted unless approved by Owner or its agent prior to arrival. Overstaying past the designated 11:00 PM check out time is not permitted and will result in immediate forfeiture of the \$500.00 Deposit. It is recommended that a "last call" be issued for the guest approximately 1/2 hour prior to the required check out time.

Cleaning:

Renter is responsible for completing the following items prior to check out:

- Collect all trash, debris, and cigar/cigarette butts and dispose of them from the Barn. There is a dumpster onsite.*
- Remove linens and put in Container in Bridal Suite(will be provided)*
- Disassemble/tear down tables and chairs. Stack in the designated area in the barn for pickup.*
- Remove any personal decorations*
- Put all used dishes/cookware in proper place for pickup of caterer*
- Turn all lights and ceiling fans off in the Barn.*

** A \$5.00 fee will be charged per item for any cans, debris, and cigarette butts not properly disposed of.*

** A \$50.00 fee will be charge if any trash receptacles are removed from the premises and/or if trash is not emptied from all receptacles.*

** A \$100.00 fee will be charged if any tables are removed from the premises*

Deposits, Rates and Tax:

*A \$500.00 Deposit and 50% of the Total Rental Fee is due at the time of booking unless otherwise stated in this agreement. The remaining balance is due **60 Days prior to check in day.***

Use of Decorations:

Outside decorations are permitted with the exception of the following restrictions:

- No Confetti*
- No Fire (Candles, Torches, Fireworks, Etc.)*
- No artificial flower or leaf petals on the exterior premises/grounds. Artificial flower petals may be used in the interior of the Barn but must be cleaned up prior to check out.*
- No live, loose flower petals may be used inside the Barn*
- Guest/Renters may not use ladders to hang any decorations, lights, etc. Set up of such decorations can be done by a staff member for an additional charge of \$35.00 per hour. Must be approved and scheduled prior to check in.*
- No nails, tacks, glue or any other product that will permanently alter the premises may be used to secure decorations. Any personal decorations must be hung where designated nails or hangers are currently located.*

Food and Alcohol:

Renters are permitted to purchase and serve food and alcohol of their choice. Alcohol is not available for purchase from Owner/Agent of the facility. Renter assumes responsibility of all guests to comply with federal laws regarding the legal drinking age. Under aged drinking and all other illegal activity is not permitted on the property.

Owner/Agent is not liable for injury or damages to Renter or Guests as a result of alcohol use or illegal activity. Notification or evidence of under age drinking or other illegal activity will result in immediate termination of the event and immediate forfeiture of deposit. If alcohol is being served it must be served by a license bartender. Special Event Liability Insurance is Required for all events(A copy must be provided 60 days prior to booking).

Outside Vendors:

Contracted outside vendors are also permitted but must sign and return a liability waiver. Deliveries from outside vendors must be scheduled with the Agent and may not interfere with other scheduled events. We can provide a list of preferred Vendors.

General Cancellations:

Cancellations more than 60 days in advance are subject to a \$100.00 Cancellation Fee and forfeiture of Deposit. Cancellations less than 60 days from check in date will not receive a refund. All reservations may be rescheduled more than 60 days from original reservation, but will still be subject to a \$100.00 processing fee and subject to available dates.

Malfunction of Equipment:

Owner and its agents will do their best to make sure all amenities are in good working order. Occasionally, electronics, satellite and other mechanical equipment will malfunction. Owner and its agent will do their best to repair these items in a timely manner but no refund will be given for malfunctioning equipment.

Weather/Power Outages:

Bad Weather conditions may make travel difficult. In addition, occasional power outages may occur. Owner and its agent will do their best to provide alternate power sources but no refunds will be given for bad weather or power outages. We are not responsible for any damages that may occur due to inclement weather.

Radios, DJ's and Music:

DJ's or amplified music not permitted at events. Acoustical bands, harpists and stringed instruments are permitted. Any and all music must not be heard on Chicken Coop Hill Rd due to our zoning permissions. Pick Productions (614-893-1384) is our Designated DJ at The Barn.*

Fires/Fire Pit:

No fires, aside from smoking in the designated smoking area and the designated Bon Fire area are permitted on the property. This includes but is not limited to candles, torches, lanterns, sparklers or fireworks.

Damages:

Damages to the structure, fixtures or furnishings will result in repair or replacement costs charged to the Renter. Please notify Owner or its agent at check in if there are damages to the facility or property. Cost of damages may result in a non-refundable deposit. Any cost associated with damages will be charged to the credit card on file for deposit purposes. The credit card on file may be charged to cover any damages that occurred as a result of your stay. An itemized list of any damages and the replacement/repair cost will be sent to you following the event. If payment was made with a check, Renter will be required to provide a credit card number prior to check in to be hold on file for the duration of the reservation. Renter or other credit card holder assumes all financial responsibility for any/all damages.

Rest Room Facilities:

It is prohibited that anything other than bodily waster and toilet paper be flushed down the men's or women's toilets. This will cause immediate forfeiture of your deposit. Sanitary waste receptacles are provided in the rest rooms and are expected to be emptied at the end of your event.

Occupancy:

Maximum Occupancy for any event is 150 guests. Renter is required to provide the accurate number of guests prior to check in. No additional daytime guests are permitted. Failure to comply will result in immediate cancellation of the event with no refund.

Facility Safety Rules/Signs:

For guest safety, Safety Rules and Safety Signs are posted around the grounds and Barn. Renters may utilize the facilities and hiking areas/trails at their discretion. The Barn floor is uneven and has gaps. Owner and agent have illuminated and posted signs around the uneven areas but guest are to understand the details and operate with caution while in or around the Barn area. Owner and its agents are not responsible for injury or damage to Renter, Renters Guest or Renters property.

Pond:

For the safety of the guest, absolutely no occupants shall be allowed to swim and/or enter the pond in any manner. Swimming is not permitted. No throwing of any type of rock(s) into the pond. Fishing is not permitted. Deposit will be immediately forfeited if any of these are detected.

Firearms, Fireworks and Guns:

No shooting firearms, no fireworks(including sparklers) or guns on the property

Video Dissemination:

Unless prior written consent is obtained from Owner or its agent, Renter and its guests are prohibited from publicly disseminating through any means, any video or photographic broadcast or reproductions of the property or Renter's and guest activities while on the property. Renter shall indemnify and hold harmless Owner and its agents from any claims, liability, expenses or damages relating to any such broadcast or reproduction.

Appropriate Behavior:

Although the Barn is located on secluded acreage, it is still in a residential area. Please respect other property owners/neighbors in the area. Property markers have been set around the perimeter of our property. Absolutely NO TRESPASSING on adjoining properties is permitted. No illegal activity is permitted. Excessive noise is not permitted.

Violation of these policies and rules will result in a non-refundable deposit, possible additional charges and immediate termination of the rental and event.

I _____(Renter), have read and agree to all of the above policies. I understand that I am responsible for following all of the above policies and that I will also be responsible for attending guest compliance with the above policies.

Renter Signature/Date: _____

Agent Signature/Date: _____